

Naramata Playschool/NCDC PAC Meeting – Virtual

Attendees: Stephanie P, Chris H, Brittany P, Jessica B, Kirsty L, Greta P, Mo R

Called At 6:05 pm

Adjourned At 6:57 pm

Next Meeting Called – March 10th 2021 7:30 pm

Voted Items:

Playschool Registration Deposit of \$100 to change to Registration Fee which will cover administrative costs to add new families to the program and not applied to first Tuition payment.

Approved. Follow Up Action – Amend Family Guide.

Tasks to Action:

Previous Agenda, Treasury Report and Playschool Schedule to to be distributed in HiMama.

New Info:

- Team Building (Closing Early). Not Voted On. Board to come up with Survey questions on closure time and volunteer availability. Kirsty to put together in Survey Monkey. Criminal Record Check required for volunteers to cover time for meeting.
- New Family trail period and introduction to program to commence immediately. Fees/Deposit?
- Family Guide and Constitution to be updated. (Kirsty volunteered publishing software if needed)
- Stephanie to confirm with Jeff Redden whether the school wants to take over contract for bottle drive container. Discussion at next Pac Meeting.
- J Main (?) donating Monday trailer use for drop off of recycles – trying Summerland Bottle Depot as a more appropriate return location.
- Jessica to share Facebook link for sharing and posting donation and care opportunities.
- Marketing to be done to draw more out of Naramata families into the program to boost admissions.
- Who is Facebook and Instagram Admin? Cindy GoodJohn – Stephanie to confirm.

Discussion Notes:

HiMama Invoicing is going great – greatly reducing invoice distribution time. Some parents are running into issues with sending payment for tuition within HiMama. Numbers are low for tuition being paid this way although this is not contributing to funds not being paid on time.

Looking to have more follow up and enforcement from non on site staff for missed/behind payments.

Kate – New HiMama contact.

Regarding HSE Grant funds - Stephanie to submit allocation by June 30 and Jessica to help reconcile number of hours for cleaning.

Both sides sterilized in December.

Gaming Grant submission very successful – hoping for 20-30k.

Advertising ideas for families out of the Village?

Wishlist: Post to Himama and Advertising/Social Media.

What can we get via donations (gentle used) and what can we “alter” to meet grant specification ei: water table – outdoor and nature category.

Fundraising: - Exposure, Link to Facebook, Tasting fees. Maybe reach out to Naramata Social/Advertising (My Naramata / Discover Naramata) for suggestions or influence on tasting room fee donations.

Brittany Pfeifer

Jan 15 2021

7:50 pm